

Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
23 April	Cllr. David Smith [not required]	1. Caravan Sites Strategy Progress	To report: (i) the progress attained with the development of the Strategy; (ii) the securing of a post to drive the initiative forward; and (iii) the progress made following the issue of Planning Contravention Notices (PCNs) and negotiations with caravan site owners/operators	Effective management of caravan sites will support the delivery of the Council's corporate priorities of developing the local economy, ensuring people have access to good quality housing and protecting vulnerable people and assisting them to live independently	Graham Boase/Paul Mead	December 2014 (rescheduled February 2015)
	Cllr. David Smith	2. Gritting Route Reductions	To consider proposals to reduce precautionary	(i) An assessment of the potential benefits, risks and impact of the proposed cuts to enable the development of effective management and communications	Steve Parker/Tim Towers	December 2014

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				gritting on the highway by 10% in 2015/16	(ii) strategies for the associated changes; and identification of actions to mitigate detrimental effect on the delivery of the Corporate Plan		
28 May	Cllrs. David Smith and Julian Thompson-Hill	1.	Food Safety, Standards and Procurement	To detail the progress made with food hygiene and food standards compliance across the County, and with procurement and contract management of County food contracts	To mitigate the risk to the health of the County's resident from dangerous/contaminated food and to ensure that the products they buy are as labelled. In addition to safeguard that the Council's procurement and contract management procedures ensure that food served in Council establishments is safe and of high quality.	Graham Boase/Emlyn Jones/Stuart Andrews	June 2014
9 July							
10 September	Cllr. Bobby Feeley	1.	Supported Independent Living Service	To monitor the effectiveness of the new Supporting Independent Living Service	(i) an evaluation of the effectiveness of the new service in assisting and supporting vulnerable people to live independently in the community; and (ii) Examination of the proposed procurement model for purchasing future SIL services	Phil Gilroy/Katie Newe/John Sweeney	May 2014 (rescheduled January 2015)
	Cllr. David Smith	2.	Car Parking Charges Policy	To consider the findings of the study into varying car parking	The formulation of recommendations for submission to Cabinet with respect to the future car parking charges across the County with a view to developing the economy and	Steve Parker/Mike Jones	January 2015

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				charges across the County	ensuring the long-term sustainability of the County's town centres		
5 November							
17 December							
4 February 2016							
24 March							
12 May							
30 June							
8 September							
27 Oct 2016	Cllr. Eryl Williams	1	Review of the Home to School Transport Policy [Education]	To consider the findings of a review of the impact of the implementation of the school transport policy	An assessment of the impact of the policy's implementation will assist the Authority to determine if learners' needs are being appropriately met and identify any anomalies or areas of concern which require addressing	Jackie Walley	Cabinet September 2014
15 December							

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Future Issues

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Community Infrastructure Levy (CIL)	To outline the proposals for implementing the CIL in Denbighshire	The development of an appropriate and effective CIL scheme for the County	Graham Boase/Angela Loftus	February 2013

For future years

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Quarterly Information (Sept/Dec/Mar/June)	Rhyl Going Forward	To brief the Committee on the progress in delivering the Programme and its associated workstreams and projects, and to highlight to members areas of concern or slippages	Mark Dixon	May 2014
Information Report (June 2015)	Reablement Service	To detail to the Committee the: (i) effectiveness of the Reablement Service in delivering the Council's corporate priority of protecting vulnerable people and helping them to live as independently as possible; (ii) efficiencies realised following the introduction of the Service. The report to include all (positive and negative) feedback from service users	Phil Gilroy/Anne Hughes-Jones	June 2014

Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline

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23 April	9 April	28 May	14 May	9 July	25 June
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